

# ProLectric

ELECTRICAL CONTRACTORS, INC.

6606 Abercorn Street Suite 120 Savannah, GA 31405 Phone: (912) 352-7718 Fax: (912) 355-6197

## EMPLOYMENT APPLICATION FORM

DATE: \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long have you lived at this address? \_\_\_\_\_ Do you have a working telephone?  Yes  No

Home Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Position applied for:  Electrician's Helper  Electrician/Journeyman  Superintendent  
 Project Manager  Office/Administrative  Other \_\_\_\_\_

Employment desired:  FULL TIME  PART-TIME  FULL or PART-TIME

Days/Hours available to work:  Mon  Tue  Wed  Thu  Fri  Sat  Sun  No Preference

How many hours can you work weekly? \_\_\_\_\_ Can you work nights?  Yes  No

Salary / Wage desired: \_\_\_\_\_ When can you start? \_\_\_\_\_

Do you have a planned absence within the next year? \_\_\_\_\_

Will you give your current employer a notice? \_\_\_\_\_ How Long? \_\_\_\_\_

How did you hear of us?  Friend  Newspaper  Radio  Internet Search Engine  
 Internet Employment Ad  Other \_\_\_\_\_

Have you ever filled out an application or worked for ProLectric before?  Yes  No

EDUCATION				
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# OF YEARS COMPLETED	MAJOR & DEGREE
HIGH SCHOOL				
COLLEGE/TRADE/ OR PROFESSIONAL SCHOOL				
COLLEGE/TRADE/ OR PROFESSIONAL SCHOOL				

## BACKGROUND

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  Yes  No

If yes, explain number and date of convictions, nature of offense, sentence imposed and type of rehabilitation:

1.

2.

Do you have a valid driver's license?  Yes  No      Do you have reliable transportation?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

License number: \_\_\_\_\_ State of issue: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Have you had any accidents during the past three years?  Yes  No      How many? \_\_\_\_\_

Have you had any moving violations in the past five years?  Yes  No      How many? \_\_\_\_\_

Do you smoke tobacco?  Yes  No      Can you work all day without a smoke break?  Yes  No

Are you willing to take a drug and alcohol screen?  Yes  No      \_\_\_\_\_  
initial

Are you willing to submit to a criminal background check?  Yes  No      \_\_\_\_\_  
initial

## MILITARY SERVICE

Have you ever served in the Armed Forces?  Yes  No      Date entered \_\_\_\_\_

Are you currently a member of the National Guard or Reserve?  Yes  No      Discharged \_\_\_\_\_

Specialty & Relevant Training:

## REFERENCES

Please list two references other than a relative or personal friend:

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Telephone ( ) \_\_\_\_\_

Telephone ( ) \_\_\_\_\_

E-Mail \_\_\_\_\_

E-Mail \_\_\_\_\_

Please list your work experience for the past five years beginning with the most recent

### WORK EXPERIENCE

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			<b>Start:</b>          <b>End:</b>

**Job title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

May we contact your present employer?  Yes  No

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			<b>Start:</b>          <b>End:</b>

**Job title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			<b>Start:</b>          <b>End:</b>

**Job title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			Start:  End:

Job title: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

### PERSONAL SKILLS EVALUATION

Rate yourself on a 1 – 10 scale (1 = no experience 10 = very skilled) based on experience and skill mastery

_____ Bend and Install EMT pipe	_____ Troubleshoot Wiring Problems	_____ Blueprints
_____ Bend and Install rigid & IMC	_____ Disconnects	_____ Crew Leader
_____ Bend and Install PVC pipe	_____ Transformers	_____ Foreman
_____ NEC Code Commercial	_____ Contactors	_____ Superintendent
_____ NEC Code Residential	_____ Industrial Systems	_____ Project Manager
_____ Local Codes & Electrical Ordinances	_____ Controls	_____ Estimate Large Jobs
_____ Install & Make Terminations in Panels	_____ PLC's	_____ Heavy Equipment
	_____ Drawings	

In the space below summarize your abilities and background as to why you feel you would be a good fit for ProLectric Electrical Contractors, Inc. Include any qualifications that would be beneficial to our company.

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

**In exchange for the consideration of my job application by ProLectric Electrical Contractors, Inc. (hereinafter called "the Company") I agree that:**

**Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of ProLectric Electric Contractors, Inc. or otherwise to change in any respect the employment-at-will relationship between it and the undersigned and that relationship cannot be altered except by a written instrument signed by the President/General Manager of the Company. Both the undersigned and ProLectric Electrical Contractors, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.**

**I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.**

**I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.**

**I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.**

**I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during that probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.**

**SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_**

**This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.**

**Thank you for completing this application form and for your interest in our business.**

## ELECTRICIAN'S TEST

1. What does H1, H2, H3 represent on a pad mount transformer?

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2. How many 4-way switches can be installed between two 3-way switches?

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3. What is the color of a grounded conductor? \_\_\_\_\_

4. What is the color phase for 277/480 three-phase conductors?

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5. Does every raceway require a grounding conductor per the NEC?

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6. How many current-carrying conductors can be in a raceway before de-rating? \_\_\_\_\_

7. How many degrees can be in a raceway from J-box to J-box?

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8. What is a hickey bender used for? \_\_\_\_\_

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9. What is the take up for a 1" EMT bender? \_\_\_\_\_

10. When is orange phase tape used on a 120V system? \_\_\_\_\_

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